

Leech Lake Tribal College Learning Center

Summary of Tutorial Session

Tutor (*Please Print*): _____ Date: _____

Tutee (*Please Print*): _____ Subject: _____

Time started: _____ Time ended: _____ Total hours: _____

1. Briefly describe the specific topic(s) that were discussed.

2. Describe the difficulty the student experienced with the material.

3. Describe the study and learning strategies you introduced.

Please refer to the checklist of strategies on the other side of this page.

4. Describe topic areas and strategies that you want to follow-up on.

Peer Tutor Signature: _____

I submit this form stating that I have provided Peer Tutoring Services

- *This form must be submitted within 5 days of tutoring*

Integrating Study Skills into the Tutorial Session-

(page 2 of Attendance Log and Summary of Tutorial Session)

Attitude

- Reinforce positive self-talk.
- Remind students of the what they will accomplish by going to school.
- Keep a “Learning Journal” recording learning strategies, notes from tutorial session, thoughts and feelings about your progress and struggles in developing new learning strategies and habits.

Assess

- How do you study for this subject now? How did you study for this subject in the past?
- What is your interest in this subject?
- What is your method for reading? Skimming? Take notes from text? Reading the chapter summaries?
- Learning Style (Inventories in Learning Center Match your learning style preference with effective study strategies.
- Amount of time studying? Number of days each week? Time of day? Location ? Study alone or with others?
- Using a study guide?

Organization

- Notebook 3-hole punch and one notebook for each class.
- Using a Planner or Calendar
- Plan blocks of study time

Goal Setting

- Write goals that are specific, realistic, and measurable and include a starting and an ending date and time.
- Prioritize daily. Commit to act on priorities.
- Work on tasks that are critical to you and leave those that are not.

Note Taking In Class

- Summarize notes after class.
- Review previous notes before class.
- Practice the 5 Rs of note taking **Record * Reduce * Recite * Reflect * Review**

Reading assignments, how to check your understanding of concepts and supporting detail.

- Suggest using Reading Worksheets
- Break the task into parts and read over time. Read assignments due before the class presentation.
- Read and write answers to the questions at the end of each chapter.
- Recite answers aloud.

Test Prep

- Start on the first day.
- Break the task into parts and study over time.
- Use review questions and summary sections at the end of each chapter.
- Use study guides and write answers to questions.
- Test your understanding one section at a time.
- Match preparation to type of test. (i.e. For essay tests write summaries of chapter sections; predict test questions, draft an outline and short essays to answer each question. For multiple choice tests, predict test questions and write the question and answers in your notebook.)
- Review notes from class and text 20 minutes each day for each subject.
- Test yourself ! Read questions and cover up answer. Try to answer the question in your own words. Usually we need to repeat this process 3 – 5 times before we begin to know the information.